

Hilldale Public Schools
2014-2015
CLEP

ADMINISTRATION Comprehensive Local Education Plan (CLEP)
2014-15

JULY 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Met with area admin re vocational classes and possible classes
- Met with SEAS to plan for student records and paperwork for SpEd

Goal 2: Provide safe learning environment for all students and members of the school community.

- Received National School of Character Award for MS
- Interviewed and selected two School Resource Officers, due to a contract with the Muskogee Police Department

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Attended Vision 2020 and OSAC trainings
- Administration trained on TLE/McRel
- Met with all secretaries to discuss safety and various procedures

Goal 4: Provide quality facilities.

- Moved into new band room for MS-HS

AUGUST 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Processed over 400 transfers for requests to enroll in the district
- Met with Sr Class for input and feedback

Goal 2: Provide safe learning environment for all students and members of the school community.

- Re-established safety procedures for student pick-up and dismissal at all sites

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Held orientation for district substitutes
- Held full-day training for certified SpEd staff and half-day training for paraprofessionals
- Attended OSSBA Annual Conference with four board members

Goal 4: Provide quality facilities.

- Established plans to support technology problems

**ATHLETICS/MAINTENANCE/TRANSPORTATION Comprehensive Local
Education Plan (CLEP)
2014-15**

JULY 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

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Goal 2: Provide safe learning environment for all students and members of the school community.

- Inspections of fire alarms at all sites, sprinkler system at elementary, grease traps and vents at all sites, and fire extinguishers
- Updated records for bus driving license, physicals, and professional development
- All maintenance and custodial staff attended an all-day training on work safety and hazards
- Drug tested 387 students on July 22, 30, and Aug 8

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Planned staff development for bus drivers, paraprofessionals, teacher aids, child nutrition, and all other support
- Complete Title 1 report and certified

Goal 4: Provide quality facilities.

- Repaired the lights at the Middle School main hallway
- Repaired air conditioners in high school rooms – 36,36, and upper elementary – 77, 78,71, lower elementary – 11,15, MS- 23,19, 24, 17
- Repaired urinal in middle school- 6th grade and HS boys by library
- Surplus items removed from all sites to storage
- High school trophy cases cleaned and organized
- Replaced flooring at UE library and offices, two classrooms at sites- ,MS, UE, LE
- Sprayed and fertilized all sports fields
- Painted upper elementary
- Sold, purchased, and installed new signs on football, baseball, and softball scoreboards
- Repaired loose and broken floor tiles at all sites
- Painted Rooms at all sites – 4 in LE, 6 in UE, 4 in MS, and 5 in HS and old gym and event center
- Cleaned carpets in all rooms -- 26 in LE, 28 in UE, 28 in MS, and 41 in HS – and all other carpeted areas
- Scrubbed and waxed all hard floor surfaces at all sites.
- Replaced dirty air filters at all sites and started on ceiling tiles
- Sprayed all rooms at all sites for bugs
- Ceiling tiles replaced at all sites
- Delivered all books and supplies to sites

AUGUST 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Unloaded 600 boxes of paper and distributed to all sites

Goal 2: Provide safe learning environment for all students and members of the school community.

- Purchased two radios for support staff
- Planned and review of all bus routes
- Bus evacuations drills conducted
- Wood chips placed an all elementary play toys
- Certified all bus drivers in CPR and required certified and support in CPR
- All maintenance and custodial attend 1 day safety training at ICTC
- Bus drivers meeting conducted on safe driving and student drop off and pick up
- School drug testing of all students in OSSAA activities

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Posted job openings for various certified and support positions

Goal 4: Provide quality facilities.

Repair of multiple air conditioners at all sites

Softball backstop and netting replaced

Fan for elementary gym cleaned and moved

Bulletin board and white boards hung or moved in various rooms at all sites

Dirt and drainage work at high school football field

Various locker repairs at HS and MS

Ceiling tiles replaced at all sites

Surplus removed and listed at all sites

Repaired 4 urinals at HS, 3 at MS, and 3 at lower elementary, 4 at upper elementary

Mowing, weed eating, and trash at all sites on the outside

Cleaning – floors, windows, desks, entrances, kitchens, restrooms, offices, etc. at all sites

Water faucets repaired at MS and HS site to water flowers and trees

TECHNOLOGY Comprehensive Local Education Plan (CLEP)

2014-15

JULY 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

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Goal 2: Provide safe learning environment for all students and members of the school community.

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Goal 3: Attract & retain qualified, competent teachers and staff members.

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Goal 4: Provide quality facilities.

AUGUST 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Replaced burnt-out projectors in the Middle School and High School with TVs
- Repaired wireless issues involving dicey connectivity on iOS devices
- Provided fiber to the senior classroom in the High School for fast connectivity
- Entered all Middle School and High School teachers and students into the My Big Campus online community for new Chromebook devices
- Entered all Middle School and High School teachers and students into Google Apps for Education for new Chromebook devices
- Provided new Video Editing class with 2 Macbooks for video-editing purposes
- Provided new Video Editing class with 2 iPads for video-editing purposes
- Provided new Band room with 80" TV for displaying learning content
- Upgraded point-to-point Internet connection from 1GB to 10GB
- Gave BYOD orientation to all High School students

Goal 2: Provide safe learning environment for all students and members of the school community.

- Ordered new ID materials for students and teachers
- Re-ran the fiber going to the Administration building after damage had caused fiber connection to break
- Updated the phone system menus
- Provided and configured new laptops for SROs at both Secondary and Elementary sites

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Updated all computers in the district to allow for the use of online professional development for all teachers and staff
- Provided all pre-k teachers with computers, smartboards, and projectors
- Set up all new teachers in the computer system for email, logins, access control, etc.
- Ran drops for student computers in two locations in Middle school and Lower Elementary for special education teachers that moved classrooms
- Provided select administrators with iPads for TLE purposes
- Ran a wireless access point into the Field House for wireless communication
- Ran a new data drop for select teachers needing additional Internet access in the Middle School and High School
- Provided and configured a laptop for a new coach in Middle School

Goal 4: Provide quality facilities.

- Cabled the Middle School classrooms and the Band room areas for the new construction areas

- Provided connectivity to the band room and middle school classrooms, including running fiber, installing switches, computers, etc.
- Warrantied two TVs in the High School that were Dead on Arrival
- Repaired VSphere to where migration of virtual servers can now occur between two physical sites again
- Repaired wireless connection going to the Football Press Box
- Replaced computer in Administration that's used for payroll

HS SCHOOL Comprehensive Local Education Plan (CLEP) 2014-15

JULY 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

Goal 2: Provide safe learning environment for all students and members of the school community.

- 2 School Resource Officers on campus

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Teachers attended Vision 2020

Goal 4: Provide quality facilities.

- Painting
- Cleaning carpets and replacing flooring
- Finishing touches to band room

August 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Students requiring remediation enrolled in E2020 online classes.

Goal 2: Provide safe learning environment for all students and members of the school community.

- 2 School Resource Officers on campus.
- Conducted Fire and Intruder Drills

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Provided Professional Development on campus.

Goal 4: Provide quality facilities.

- Continued construction of cafeteria and classrooms.
- Leadership class maintains the new landscaping

MIDDLE SCHOOL Comprehensive Local Education Plan (CLEP) 2014-2015

JULY 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

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Goal 2: Provide safe learning environment for all students and members of the school community.

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Goal 3: Attract & retain qualified, competent teachers and staff members.

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Goal 4: Provide quality facilities.

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AUGUST 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Stand for the Silent Assembly for students that deals with bullying and teen suicide. All students and staff attended.
- Academic Team tryouts are coming up in September
- EDIT workshop during Professional Development held with all teachers
- Open House for parents to meet with teachers to know what expectations are for each class that their child has.
- Study Island and USA Test prep computer programs utilized in classrooms
- 2 new student response systems purchased for classroom use
- 2 new ChromeBook labs purchased.
- Teachers attended AP workshop this summer to help guide them in Honors Classes at the Middle School.

Goal 2: Provide safe learning environment for all students and members of the school community.

- Sent teachers to Diabetes training
- Fire and intruder drills conducted to start the school year. Drills were improvised due to construction in back.
- We have hired a new Resource Officer for the Middle school Site
- We held Professional development day with the Muskogee Police Department regarding intruders and lockdown procedures

- Handbook meetings were held by the Principal with each grade to go over rules, procedures, and policies of the Middle School
- No Taunting Pledges were given by several students and staff during lunch last week.
- We held a Stand for the Silent Assembly for all Middle School students covering bullying and the effects it has on students and their peers

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Hired a new family and Consumer Science teacher
- Hired a new Language Arts/6th grade Social Studies/Creative writing teacher
- Hired a new Coach to teach Current events class/6th grade keyboarding/Middle school athletics
- Monthly recognition of character winners for the trait of the month

Goal 4: Provide quality facilities.

- We have two new 6th grade classrooms due to the bond issues that was passed
- New wood laminate in two classrooms
- New TV's in classrooms for instructional and interactive use with students

ELEMENTARY Comprehensive Local Education Plan (CLEP) 2014-15

JULY 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Administrators attended a 1-day recertification training on the Teacher Leader Effectiveness. The TLE is the instrument we use to evaluate our staff. The training provided updated and new information about the rubric that we use for evaluations.
- Administrators and secretaries attended a training on our information system that we use daily for enrolling students, attendance, lesson plans, and grades.
- Met with pre-school teachers to discuss the curriculum that we will be using this next year.

Goal 2: Provide safe learning environment for all students and members of the school community.

- Administrators discussed ways (closing the east side to cars) to make the drop off and pick up safer for our students.
- Provided staff with hand-held stop signs and rolling signs that state "BUSES ONLY".

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Hired a para professional for our new pre-school classrooms.

Goal 4: Provide quality facilities.

- Purchased an outside cabinet to display important information to keep our parents updated.

AUGUST 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Provided each certified teacher with a copy of the PASS skills.
- Faculty meet in groups to set up pacing guides according to PASS Skills to help with curriculum alignment.
- Provided teachers with the 2013-2014 OCCT results and analyzed the results find areas of strengths and weakness.

Goal 2: Provide safe learning environment for all students and members of the school community.

- Held a Meet & Greet night; 86% of our parents were in attendance.
- Made signs to inform parents of when doors lock.
- Provided each faculty member with a faculty/staff handbook to help with procedures we have at the elementary.

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Hired 1 certified teacher for first grade.
- Trained our Special Education staff with the SEAS program. This is the program we use to write IEP's.
- Met with new teachers at the "New Teacher Orientation" to go over the different procedures that we have at the elementary.

Goal 4: Provide quality facilities.

- New plants and flowers were planted at the front of each building.
- Wood chips were added to the foundation of our playground equipment.
- Purchased new pre-school playground equipment.