

# Hilldale Public Schools

## ADMINISTRATION Comprehensive Local Education Plan (CLEP) 2014-15

### MAY 2015

**Goal 1:** Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Submitted grant applications to Jimmy Johnson Foundation and City of Muskogee Foundation, primarily for technology and staff training
- Attended state Special Olympics games in Stillwater with 12 student-athletes

**Goal 2:** Provide safe learning environment for all students and members of the school community.

- Met with SROs to plan for 2015-16 school year

**Goal 3:** Attract & retain qualified, competent teachers and staff members.

- Selected Employees of the Month for April, through district-wide nominations and a committee selection process: Jamie Kirkhart, MS Teacher, was selected as Certified Employee of the Month, and Kim Claypool, Elementary Para, was selected as Support Employee of the Month. They were provided lunch and a packet of certificates from various vendors and businesses.
- Attended SDE meetings on new SpEd software
- Held Employee Recognition for all staff, to celebrate the Teachers of the Year, Employees of the Month, retirees, and years of service
- Held Professional Development for certified staff, with many employees presenting workshops and EDIT assisting with Pacing Guides
- Met with SDE re: providing a Boot Camp at Hilldale

**Goal 4:** Provide quality facilities.

- Held special board meeting for sell of bonds
- Met with Port of Muskogee consultant re: education in the Muskogee area

## ATHLETICS/MAINTENANCE/TRANSPORTATION Comprehensive Local Education Plan (CLEP) 2014-15

### MAY 2015

**Goal 1:** Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

**Goal 2:** Provide safe learning environment for all students and members of the school community.

- Student Drug Testing
- Delivery of packages at all sites

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

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**Goal 4: Provide quality facilities.**

- Repair of AC units – HS -2, MS-2, UE-1, LE-2
- Started summer work orders
- Mowing and Weed eating all sites
- Began summer work orders and cleaning
- Set up for programs and events
- Attached summer work orders and paint lists

## **TECHNOLOGY Comprehensive Local Education Plan (CLEP) 2014-15**

### **MAY 2015**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Ordered computer refresh for High School computer lab
- Signed PO for category 2 e-rate funding project, so our project will happen over summer
- Ordered one more Chromebook cart for the High School

**Goal 2: Provide safe learning environment for all students and members of the school community.**

- Ordered new battery backups for the whole district
- Completed audit for OUSF funding

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Decided what summer projects would happen
- Ordered computer refreshes for High School teachers
- Put the technology in place for teacher staff professional development.

**Goal 4: Provide quality facilities.**

- Prepared quotes for summer software maintenance and service renewals
- Replaced battery backup to main MDF at high school after storms took out the UPS
- Ordered KACE box so that updates can be pushed out to devices quickly and efficiently

## **HS SCHOOL Comprehensive Local Education Plan (CLEP) 2014-15**

### **May 2015**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Students requiring remediation enrolled in E2020 online classes. Will re-test in June
- Seniors requiring credit recovery enrolled in E2020 class and will have the opportunity to attend summer school.
- Teachers conducting PLC meetings to look at student data.

**Goal 2: Provide safe learning environment for all students and members of the school community.**

- 2 School Resource Officers on campus.
- Conducted Lock-Down Drill

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Provided Professional Development on campus (PLC Training/Team Meetings)
- Reminded teachers about attending ASCD conference
- Reminded assistant principal about attending CCOSA conference

**Goal 4: Provide quality facilities.**

- Painting and cleaning rooms.

## **MIDDLE SCHOOL Comprehensive Local Education Plan (CLEP) 2014-15**

### **MAY 2015**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- May 6<sup>th</sup> Middle School STUCO speeches and elections in the Event Center
- May 13<sup>th</sup>-15<sup>th</sup> Special Olympics Norman, Oklahoma
- May 14<sup>th</sup> Middle School Awards Assemblies
- May 19<sup>th</sup> 8<sup>th</sup> grade graduation 7 p.m. in the Event Center
- Week of May 11<sup>th</sup> AIDS/STD awareness taught during 8<sup>th</sup> grade Science hours. Permission forms signed by parent or student did not attend session

**Goal 2: Provide safe learning environment for all students and members of the school community.**

- Continue monthly newsletter posted on website
- Daily bulletin of events and menu posted daily on website

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- PLC Meeting with all groups bi-weekly ( sessions were held until the last week of school)
- Continues monthly recognition of certified staff and support staff who have exhibited the Character First Trait of the month. Winner receives a lunch to Chili's

**Goal 4: Provide quality facilities.**

- Continuing gaining great results from new Cafeteria, classrooms, bathrooms and band room due to completion of construction
- When weather warmed/dried up students were allowed to go back outside during lunch hour, which has not been accessible to them since the construction started and has had positive results to getting fresh air and a break from indoors

**ELEMENTARY Comprehensive Local Education Plan (CLEP)  
2014-15**

**MAY 2015**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Held a canned food drive for the United States Post Office.
- Held several workshops; Brain based learning, Ipads, National Board Certification, eInstruction use, Safety, Hot Topics in Education for Professional Development.
- Teachers worked with EDIT to review and modify their pacing guides. They worked on creating Benchmark tests for each grade level.
- Met with Summer School Teachers to go over the curriculum and testing that we will be using with the students that attend our summer school program.

**Goal 2: Provide safe learning environment for all students and members of the school community.**

- Informed community members about our cafeteria being a secure location to go to for inclement weather.
- Worked with the IT department to make sure the doors do not open automatically during the summer.

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Provided all staff members with assorted gifts during Teacher Appreciation Week.
- Enrolled 3<sup>rd</sup> – 5<sup>th</sup> grade teachers in Literacy First Training for a week in July.

**Goal 4: Provide quality facilities.**

- Discussed with staff the proper shut-down procedures for saving energy during the summer time.
- Met with custodians to go over their summer schedule for painting and cleaning.