

<b>First Aid</b>	<b>F.10</b>
<i>Adopted: July 23, 2013</i>	

The Hilldale Board of Education recognizes the school's responsibility for emergency handling of accidents and sudden illnesses occurring at school or on school property. The superintendent shall emphasize to students and parents that to obtain emergency medical care, a medical release form signed by a parent/guardian must be on file.

Procedures for Injury or Illness During the School Day

1. If a student becomes injured or ill during the school day or while attending a school-sponsored activity, any staff member present should render first aid and summon qualified medical personnel. If a qualified medical person is not available, the staff person will:
2. Administer first aid to the child or injured person.
3. Notify the student's parent or guardian, if possible; otherwise, follow instructions on student's health plan, if any, or student's enrollment card if available.
4. In the event of an extreme emergency, summon professional care, with or without parental permission.
5. Medication shall not be administered by school personnel without a prescription or a written order from a physician or parent.
6. A written report of any accident or serious illness must be made as soon as possible, but not later than noon of the following school day.