

Hilldale Public Schools

Site/Program: Administration Comprehensive Local Education Plan (CLEP) 2015-16

SEPTEMBER 2015

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

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Goal 2: Provide a safe learning environment for all students and members of the school community.

- Completed all required safety drills

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Reviewed and revised Professional Development Plan for the district
- Attended Hooray for Teachers luncheon with Lisa Kerns, Hilldale 2015-16 Teacher of the Year

Goal 4: Provide quality facilities.

- Met with architect re: renovation of the church property into administration space

Goal 5: Communicate with the school community, both inside and outside the district.

- Attended *Engage* through City of Muskogee Foundation to enhance community and grant opportunities
- Met with area legislators and prospective legislators from the area to provide info on state and local education issues
- Participated in *Dream It Do It* committee re: improving opportunities for schools and manufacturing businesses to communicate
- Held Community Forum to provide info and gain feedback in planning for the district, with 51 people in attendance

Goal 6: Improve funding for the district.

- Facilitated an on-site visit related to the Jimmy Johnson Foundation grant application, submitted in May

Site/Program: Maintenance, Transportation, Federal Programs, Child Nutrition, Athletics
Comprehensive Local Education Plan (CLEP)
2015-16

SEPTEMBER 2015

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Mounting of smart boards

Goal 2: Provide a safe learning environment for all students and members of the school community.

- Drug Testing to students involved in OSSAA activities
- Graffiti removed from elementary
- Safety inspections at all sites by maintenance
- Workers compensation walk through by Comp Source
- Spray for bugs at all sites

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Purchased bus driver t-shirts to show support and pride in our bus drivers

Goal 4: Provide quality facilities.

- Repair of multiple air conditioners at all sites
- Bulletin board and white boards hung or moved in various rooms at all sites
- Various locker repairs at HS and MS
- Ceiling tiles replaced at all sites
- Surplus removed and listed at all sites
- Repaired 4 urinals/toilets at HS, 5 at MS, and 9 at lower elementary, 8 at upper elementary
- Mowing, weed eating, and trash at all sites on the outside
- Cleaning – floors, windows, desks, entrances, kitchens, restrooms, offices, etc. at all sites
- Trash cart repaired at elementary
- Ac on 4 buses repaired in Tulsa
- Cubbies installed at elementary

- Commodities delivered at all sites
- Set up for elementary beach day, veterans assembly at MS, ball games, MS character nights,
- Drying racks for elementary art

Goal 5: Communicate with the school community, both inside and outside the district.

- Needs Assessment Survey put online for parents and staff
- Letter and calls to parents of students who qualified as ELL and will receive additional reading, writing, listening, and speaking skills. They will be evaluated at years end by a reading specialist through ACCESS to WIDA test

Goal 6: Improve funding for the district.

- Not rehiring 1 maintenance, 1 child nutrition employee
- Trimming back all overtime
- Cutting back on buses to activity trips

**Site/Program: Student Comprehensive Local Education Plan (CLEP)
2015-16**

SEPTEMBER 2015

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

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Goal 2: Provide a safe learning environment for all students and members of the school community.

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Goal 3: Attract & retain qualified, competent teachers and staff members.

- Provided training for special education teachers on the new EdPlan system four Wednesday afternoons.

Goal 4: Provide quality facilities.

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Goal 5: Communicate with the school community, both inside and outside the district.

- Added to our enrollment pack permission to receive automated calls and texts in order to keep parents informed of what's happening at school.

Goal 6: Improve funding for the district.

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Site/Program: Technology Comprehensive Local Education Plan (CLEP) 2015-16

SEPTEMBER 2015

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Ordered 90 additional Chromebooks for Middle School use
- Ordered more TVs for Middle School and High School classrooms
- Replaced 7 power supplies in the middle school computer lab that were causing the computers to not turn on

Goal 2: Provide a safe learning environment for all students and members of the school community.

- Broke up all students and teachers into groups by graduating class inside Google, in order to determine which accounts to monitor through Gaggle and which ones not to
- Determined which administrators should receive notifications from Gaggle when students have inappropriate use of online materials
- Brought most of the cameras that had stopped working back up

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Ordered a cart of 30 iPad minis for the Upper Elementary

- Hung projector mount and Smartboard for teacher in the Upper Elementary that was moved to a classroom that didn't have projector or Smartboard
- Updated contact groups within exchange

Goal 4: Provide quality facilities.

- Implemented the new BLOXX content filter
- Fixed wireless issues that the BLOXX content filter was blocking traffic to
- Continued to re-add users' document boxes for teachers whose boxes had disappeared with no explanation
- Began installation of fob reader access for all teacher copiers, district-wide

Goal 5: Communicate with the school community, both inside and outside the district.

- Provided a digital version of the Hilldale Hornet for PTO

Goal 6: Improve funding for the district.

**Site/Program: High School Comprehensive Local Education Plan (CLEP)
2015-16**

SEPTEMBER 2015

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Chrome book carts are in each department. Students have access to USA Test Prep and other educational websites.

Goal 2: Provide a safe learning environment for all students and members of the school community.

- SRO on campus
- Tornado drill conducted on 9/17/15. Took 7 minutes and 15 seconds to get 521 students and 40 staff members in the safe room.
- Fire drill conducted on 9/1/15. Took 2 minutes and 27 seconds for 521 students and 40 staff members to clear the building.
- Intruder drill conducted on 9/1/15. Took 10 seconds to secure classrooms.

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Chick Fil A brought gift cards by for all staff members.

Goal 4: Provide quality facilities.

- Maintenance/Custodial staff continues to keep the facilities looking fantastic.

Goal 5: Communicate with the school community, both inside and outside the district.

- Marquee updated weekly.
- Teachers use Remind 101 to contact parents/students

Goal 6: Improve funding for the district.

**Site/Program: Middle School Comprehensive Local Education Plan (CLEP)
2015-16**

SEPTEMBER 2015

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- September 15th STUCO meeting in the MS Library
- September 18th STUCO MS dance in the old MS cafeteria
- September 18th School Pictures
- September 17th & 22nd we held Parent Teacher Conferences
- Both nights of PTC our 6th grade reading department held its annual Living History event
- PLC meetings are held every Wednesday morning at 7:30
- We have implemented late start Wednesday to give our teachers the opportunity to meet for their PLC meeting

Goal 2: Provide a safe learning environment for all students and members of the school community.

- September 5th we held an Intruder Drill and Fire Drill during 5th hour
- September 17th we held a Tornado drill

- September 25th students signed a No Tobacco Pledge during their lunch
- Continue weekly recognition of students who have exhibited the Character First trait on the month. Winners receive a \$10 gift card to Wal-Mart and a lunch to Chili's

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Continues monthly recognition of certified staff and support staff who have exhibited the Character First Trait of the month. Winner receives a lunch to Chili's
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Goal 4: Provide quality facilities.

- Still continuing to have positive use of our cafeteria, and new classrooms for the 6th grade area
- Middle school cafeteria safe room
- New Intercom/Bell system up and running
- Incorporated new technology in our copiers

Goal 5: Communicate with the school community, both inside and outside the district.

- September 29th Community Forum held in the MS cafeteria

Goal 6: Improve funding for the district.

- Accepted transfers for the upcoming year
- JOM and Title VII paperwork for new students given to our new

**Site/Program: Lower/Upper Elementary Comprehensive Local Education Plan (CLEP)
2015-16**

SEPTEMBER 2015

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Approved 11 students for our Gifted and Talented Program
- Provided teachers with a website link for parent communication for our handwriting lesson. Teachers can access helpful hints, parent newsletter for home support.

Goal 2: Provide a safe learning environment for all students and members of the school community.

- Executed Fire, Tornado, Intruder and Lockdown Drills. During the fire drill the Lower Elementary took 2 minutes 26 seconds to evacuate the building and the Upper Elementary took 2 minutes 14 seconds to evacuate. During the tornado drill the Lower Elementary took 6 minutes 7 seconds to move to shelter and the Upper Elementary took 5 minutes 10 seconds to move to shelter. We went under immediate lockdown for the intruder drill and the lockdown drills.

Goal 3: Attract & retain qualified, competent teachers and staff members.

- 2 principals and 2 teachers attended a workshop about supporting beginning teachers

Goal 4: Provide quality facilities.

- Discussed with students about picking up after they are finished eating, we need to keep our new cafeteria clean. Bathroom etiquette; washing hands, flushing toilets, throwing away trash.

Goal 5: Communicate with the school community, both inside and outside the district.

- Held parent/teacher conferences; 96% of Lower Elementary and 91% of Upper Elementary parents were in attendance
- Held a Volunteer Night for anyone wanting to volunteer at the elementary. They were given volunteer guidelines and completed a background
- Sent home and upload our September Newsletter on the Hilldale Elementary website to inform parents of upcoming events and helpful hints to allow their children to have a successful year.

Goal 6: Improve funding for the district.

- Did not rehire a special education position based low case load and numbers.