

Public Complaints	B.21
<i>Adopted: July 23, 2013</i>	

The Hilldale Board of Education welcomes comments and suggestions for improvement from the patrons it serves.

Should a patron wish to complain about the action of a district employee, the complaint must first be directed to the individual involved. If the complaint cannot be resolved at that level, the patron must then bring the matter to the attention of the individual's immediate supervisor. If the issue is still not resolved, the patron may then take the complaint to:

1. Additional supervisor-administrative personnel in the chain of responsibility.
2. The superintendent of schools.
3. The Board of Education.

A patron may be placed on the agenda to address the board concerning an employee complaint after the patron follows this process and provides the superintendent a signed, written complaint form.