

<b>Building Equipment and Grounds Maintenance</b>	<b>C.23</b>
<i>Adopted: July 23, 2013</i>	

The responsibility for maintenance of the school buildings, equipment, and grounds is a joint responsibility of the superintendent, administrative assistant, principals, and the custodial staff. It is each principal's responsibility to inform the administrative assistant of any situation that may affect school maintenance. The administrative assistant shall inform the superintendent of all matters related to school maintenance and seek approval prior to the expenditure of funds. Routine daily maintenance is the responsibility of each principal and the custodial staff. The buildings, grounds, and equipment shall be neatly and attractively maintained.