

Telephones	C.28
<i>Adopted: July 23, 2013</i>	

The Hilldale Board of Education recognizes that telephone communications by staff and students are occasionally necessary. However, classes must not be interrupted for routine telephone calls.

Students or staff may be called from the classroom only for urgent or emergency incoming telephone calls. Incoming personal messages will be accepted and delivered during class breaks, if time permits.

Personal telephone calls are discouraged. Students may obtain permission from office personnel to use the office telephones during class breaks for local business use only.

The board shall provide one private phone on the high school campus, one at the middle school campus, and one at the elementary school campus. This phone shall be located in a room, which can be closed and locked. Teachers will be limited to using this phone during breaks except in emergencies.