

Certified Personnel Qualifications	D.25
<i>Adopted: July 23, 2013</i>	

Teachers

Every teacher employed in the Hilldale Public Schools must possess a valid license or certificate and shall execute a written contract with the board of education.

The principal shall review and consider each written application. Selected applicants shall be interviewed by the administration and a recommendation shall be made to the board of education who shall make the final employment determination.

Additional qualifications and terms of employment for teachers may be found in the standard teacher contract.

Principals

Principals of schools within the Hilldale Public Schools are employed to act as administrators in the senior high/middle school (grades 6 through 12) and the elementary school (grades K through 5).

The reemployment of the principals shall be considered by the board members at the regular March board of education meeting each year. The superintendent is directed to inform affected principals of any decisions made by the board.

Principals shall assume administrative responsibility and instructional leadership – under the supervision of the superintendent – for discipline and for the planning, operation, supervision, and evaluation of the educational program of the schools to which they are assigned. Principals shall prepare and submit such reports as the superintendent may require for the purpose of reporting to the board, the community, and the State Department of Education.