

Certified Personnel Resignation	D.29
<i>Adopted: July 23, 2013</i>	

It is the policy of the board of education that professional employees, who for any reason intend to resign or who intend to retire, are encouraged to indicate their plans in writing to the board as early in the school year as plans may become firm and the decision to leave the district is made. Resignations become effective at the end of the school year in which they are submitted. Resignations to become effective earlier than at the end of the school year require a release by the board and must be considered on an individual basis. Resignations for the subsequent school year, made after the first Monday in June of each year require a release by the board and will be considered on an individual basis. Employees are requested to mail letters of resignation to the board by registered or certified mail.