

# Hilldale Public Schools

## Site/Program: Administration Comprehensive Local Education Plan (CLEP) 2016-17

### DECEMBER 2016

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Met with and called 43 area businesses to consider serving as a site for the new Senior Career Internship
- Met with regions Special Olympics for details of Hilldale becoming the Area Coordinator for 17 Special Olympics events.
- Met with MS-HS staff re: schedule structure and providing interventions for students

**Goal 2: Provide a safe learning environment for all students and members of the school community.**

- Met with area business to consider an on-site athletic trainer

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Continued work with SDE and NSU re: expanding opportunities for Speech-Language Pathology programs in the state

**Goal 4: Provide quality facilities.**

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**Goal 5: Communicate with the school community, both inside and outside the district.**

- Met with Superintendent's Student Advisory Council
- Met with the Chambers' Leadership Muskogee group to discuss Hilldale Schools and education in general
- Attended Supt. Hofmeister's Town Hall meeting in Muskogee
- Attended OSAC's Legislative luncheon to address education issues for the coming legislative session
- Participated in the OASA Leadership Committee planning session
- Spoke to the State Departments 1<sup>st</sup> Year Superintendents Group

**Goal 6: Improve funding for the district.**

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**Site/Program: Athletics/Maintenance Comprehensive Local Education Plan (CLEP)  
2016-17**

**DECEMBER 2016**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

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**Goal 2: Provide a safe learning environment for all students and members of the school community.**

- Student drug testing
- Bus driver drug testing
- Sprayed for bugs and insects
- Walkway repair around toys at the elementary

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

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**Goal 4: Provide quality facilities.**

- Surplus items listed for surplus

**Goal 5: Communicate with the school community, both inside and outside the district.**

- RESTROOM REPAIRS - HS -4, MS-2, UE-4, LE-3
- CEILING TILE REPAIRS – HS-2, MS-1, UE-2, LE-1
- AC REPAIR – HS-0, MS-0. UE-0, LE-0
- HEATER repair – HS-2, MS-4, UE-2, LE-2
- Trash, event center clean up, etc.
- Repair of MS science room tables
- AED's checked at all sites, new batteries installed
- Hot water tanks at upper elementary replaced

**Goal 6: Improve funding for the district.**

**Site/Program: Student Services Comprehensive Local Education Plan (CLEP)  
2016-17**

**DECEMBER 2016**

No report submitted this month.

**Site/Program: High School Comprehensive Local Education Plan (CLEP)  
2016-17**

**DECEMBER 2016**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Teachers attended a professional development workshop on writing.

**Goal 2: Provide a safe learning environment for all students and members of the school community.**

- Fire drill-less than 2 minutes to evacuate
- General security drill-less than 1 minute to lockdown

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Provided Christmas lunch for teachers and restaurant gift cards through teacher incentive program.

**Goal 4: Provide quality facilities.**

- Maintenance/Custodial cleaned/fixed buildings.

**Goal 5: Communicate with the school community, both inside and outside the district.**

- School website updated with important information
- School marquee updated weekly

**Goal 6: Improve funding for the district.**

- Turn off all lights before leaving the building.

**Site/Program: Middle School Comprehensive Local Education Plan (CLEP)  
2016-17**

**DECEMBER 2016**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- December 2<sup>nd</sup> Middle School Dance in the Middle School gym –Activity fundraiser
- December 9<sup>th</sup> Geography Bee
- December 8<sup>th</sup> Leadership students delivered Christmas cards to the Veterans Hospital
- December 20<sup>th</sup>-21<sup>st</sup> Semester Test Days
- December 22<sup>nd</sup>-30<sup>th</sup> Christmas Break
- Started Robotics for Middle School students. Mrs. Hambrick has a group of students who are preparing for competition coming up in January.

**Goal 2: Provide a safe learning environment for all students and members of the school community.**

- SRO for the MS/HS site
- Each month we have three students that are elected for the character award for the month these recipients receive lunch to Chili's and a \$10 gift card to Wal-Mart. This is an incentive to help promote good character in our school district

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Each month we have one staff member that is elected for the character award for the month that recipient receives lunch to Chili's
- Weekly PLC meetings held with teachers and staff
- Math, Language Arts and Social Studies were sent to SREB training

**Goal 4: Provide quality facilities.**

- Continual upgrade on technology involving facilities, classrooms and sports areas.

**Goal 5: Communicate with the school community, both inside and outside the district.**

- Parent teacher conferences/ phone conferences and meeting during planning
- Remind 101 is being used by teachers to get information to parents as well as school email and website
- Automated calls
- November 30<sup>th</sup> Progress reports were sent home

**Goal 6: Improve funding for the district.**

- Continued to get lunch applications filled out
- Title 1 program
- JOM program

**Site/Program: Lower Elementary Comprehensive Local Education Plan (CLEP)  
2016-2017**

**DECEMBER 2016**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Shared with the teachers about the grade level math framework from the SDE.
- Shared the new PLC schedule with the teachers for January - May

**Goal 2: Provide a safe learning environment for all students and members of the school community.**

- Discussed with teachers about what to do if someone has a seizure at school.

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Interviewed 2 candidates for possible long term substitute positions.
- Made sure that each teacher is aware of the Internet Access Agreement and that they have a signed agreement on file.

**Goal 4: Provide quality facilities.**

**Goal 5: Communicate with the school community, both inside and outside the district.**

- Sent home and upload our December Newsletter on the Hilldale Elementary website to inform parents of upcoming events, tips for excellent attendance and strategies to help parents broaden their child's vocabulary.
- Marquee is updated weekly
- Teachers use class dojo and Remind 101 to keep parents updated on classroom happenings.
- Mrs. Brimacomb had an angel tree set up in the library for families in need and our PTO provided gift baskets to families.

**Goal 6: Improve funding for the district.**

- Katy Moore, reading specialist had a grant funded through Donors Choose.
- All staff completed their energy shutdown procedures before our holiday break.