Hilldale Public Schools
Comprehensive Local Education Plan (CLEP)
2013-14

APRIL 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.
• Spent the day with Sr. Class
• Attended Special Olympics Football with 8 students

Goal 2: Provide safe learning environment for all students and members of the school community.
• Hosted School of Character staff at MS as part of the selection process for National School of Character.
• Had canine detection on campus

Goal 3: Attract & retain qualified, competent teachers and staff members.
• Teachers of the Year were selected at sites: Lisa Kerns, Lower Elementary; Melanie Marshall, Upper Elementary; Shirley Shamblin, MS; and Terri Godman, HS. Terri Godman was selected as the District Teacher of the Year.
• Staff completed six Hilldale Education Foundation Teacher Grants.
• Planned with PD360 staff for teacher training in May
• Hired High School Principal and Assistant Principal and Upper Elementary Principal
• Met with Treasurer re: expanding role with district payroll

Goal 4: Provide quality facilities.
• Completed renovations at the MS following flooding damage.
• Hosted NSU Masters in Administration - Facilities class on campus to see construction on campus.
• Held new Band-Room Signing, with HS & MS band autographing the new band room floor

ATHLETICS-MAINTENANCE-TRANSPORTATION

APRIL 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.
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Goal 2: Provide safe learning environment for all students and members of the school community.
- Toilet Repair HS-2, MS-2, UE-4, LE-3
- Vacuum Repair – UE-2, purchased two vacuums
- Set up for: NHS ceremony, 2nd grade Play, HS and MS track Meets, MS character assembly, soccer games, baseball games
- AC repairs- HS-2, MS-3, UE-4, LE-2. Replace one unit at upper elementary
- All entry doors repaired at UE
- Bee removal at HS site
- Faucet repair – HS-2, MS-1, UE-1
- Clean up from break-in on April 6, insurance claim processing
- Repair of latch key doors
- Student Drug Testing
- Roof inspected by CPR after hail storm

**Goal 3:** Attract & retain qualified, competent teachers and staff members.
- Drove field trips for elementary classes, HS choir contest
- Boys Basketball coach interviews and hire
- Elementary Principal interviews and hire
- Ordered flags for all sites

**Goal 4:** Provide quality facilities.
- Repair of chairs in MS science room
- Repair of chain link fence at elementary
- Repair of 1st grade and 5th grade big toys
- Lights at HS baseball field repaired
- Repair of HS and MS cafeteria tables
- Delivery and unloading of commodities for child nutrition
- Summer cleaning supplies ordered and schedules set

**I.T. Goal 1: APRIL 2014**

**Goal 1:** Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.
- Set up all computer labs, prepared firewall, and bandwidth allowance for state testing.
- Moved all technology equipment back into 8th grade hallway after flooded hallway was restored.
- Received and began restoring computers donated from FirStar bank, of Muskogee.
- Replaced a dead projector at the Lower Elementary site.
- Renewed contract for Accelerated Reader for Middle School and Elementary sites.
- Implemented a mobile device management program for remotely managing all iPads belonging to the district.
- Began work on repairing wireless policies throughout the district.
Goal 2: Provide safe learning environment for all students and members of the school community.
- Repaired doors that wouldn’t open due to software-misconfiguration issues.
- Ran a new phone line to the Elementary to have a dedicated fire alarm line.
- Re-aimed satellites for Middle School that had been blown down by high winds.

Goal 3: Attract & retain qualified, competent teachers and staff members.
- Attended Gradebook training in Pryor to become familiar with new Gradebook changes and enhancements.
- Replaced dead cable toner for tracing cables in switch closets.
- Implemented a new procedure for scanning documents in the Administration building.
- Changed and updated the phone auto-attendant menus for the District main phone number’s phone calling system.

Goal 4: Provide quality facilities.
- Migrated all teachers’ and users’ files to the new file server that contains more storage space and greater processing power.
- Submitted OUSF form for state technology funding.
- Switched out new battery backup at Lower Elementary site in case of power failure.
- Replaced a dead switch at Elementary site with a temporary switch to hold us over until our switch upgrade this summer.
- Determined list of needs for new switch upgrade planned for the upcoming summer, and began speaking with various vendors about possible options.
- Ordered additional RAM for virtualization servers to speed up file access times.
- Repaired the electronic sign at the Upper Elementary sign.
• Repaired the plastic border around the first grade outside toy.
• Monitoring a leak in the Pre-K building.

**MS**

**Goal 1: APRIL 2014**

**Goal 1:** Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.
• April 8th we held a Camfel Assembly on bullying for all Middle School Students in the Event Center
• April 10th began our State Testing and ran through the month of April
• April 18th Middle School Band had a competition in Catoosa
• April 26th we held our annual 8th grade dance from 7-10 in the Middle School Cafeteria

**Goal 2:** Provide safe learning environment for all students and members of the school community.
• Continue monthly newsletter posted on the middle school website. Continue to recognize students for great character as well as competitions, awards, etc. on the website and by intercom/announcements

**Goal 3:** Attract & retain qualified, competent teachers and staff members.
• Students and teachers were recognized this month for the character trait of Creativity for the month of April

**Goal 4:** Provide quality facilities.
• Recycling program

**HS**

**APRIL 2014**

**Goal 1:** Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.
• Started students on USA TESTPREP to support their preparing for the EOI tests.
• Brought in representative from OSU medical to meet with seniors.
• Presented current enrollment options to future juniors and seniors.

**Goal 2:** Provide safe learning environment for all students and members of the school community.
• Drug dogs came to our campus and conducted an inspection of campus and parking lots.

**Goal 3:** Attract & retain qualified, competent teachers and staff members.
• Provided training while allowing teachers to participate in the rally at the capitol.
• Provided teachers the avenue to obtain professional development at any time through PD360.