

# Hilldale Public Schools

## ADMINISTRATION Comprehensive Local Education Plan (CLEP) 2014-15

### MARCH 2015

**Goal 1:** Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Worked with ICTC regarding new classes on our campus revolving around health care careers

**Goal 2:** Provide safe learning environment for all students and members of the school community.

- Invited City Councilors to be on campus to learn more about our school
- Toured campus with Muskogee Port Authority to learn more about our school
- Worked with the City of Muskogee regarding continuation of the SRO program

**Goal 3:** Attract & retain qualified, competent teachers and staff members.

- Attended OKC Rally for Education with 12 staff members to visit with legislators regarding education needs

**Goal 4:** Provide quality facilities.

- Met with admin and parents re: classes and programs for next year

## ATHLETICS/MAINTENANCE/TRANSPORTATION Comprehensive Local Education Plan (CLEP) 2014-15

### MARCH 2015

**Goal 1:** Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

**Goal 2:** Provide safe learning environment for all students and members of the school community.

- Student Drug Testing
- Delivery of packages at all sites
- Daily run of bus routes and bus inspections
- Daily pick up trash and empty trash at all sites
- Provide bus drop off and pick up times
- Delivered commodities to all sites

**Goal 3:     **Attract & retain qualified, competent teachers and staff members.****

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**Goal 4:     **Provide quality facilities.****

- Athletic fields prepared for baseball, track, and soccer
- Repair of AC units- HS-2, MS-0, LE-2, UE-1
- Toilet repair HS-1, MS-3, LE-3, UE-4
- Repair of outside safety lighting at all sites
- Sent summer work request to all sites
- Repair of floor machines and other cleaning machines at all sites for summer cleaning
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**TECHNOLOGY Comprehensive Local Education Plan (CLEP)  
2014-15**

**MARCH 2015**

**Goal 1:     **Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.****

- Allowed access to BrainPOP website for teachers and students
- Added wifi to the baseball/softball hitting facility, so students and coaches can access wifi
- Prepared all 7 computer labs at the MS and HS for end-of-the-year state testing
- Prepped the technology necessary for High School play
- Created ID badges for students in the HS Broadcasting class

**Goal 2:     **Provide safe learning environment for all students and members of the school community.****

- Prepared technology areas for fire marshal visit, made sure all of our equipment fit within the code
- Worked on plans for replacing 26 cameras throughout the district that have stopped working or need to be replaced because of malfunction
- Repaired the back MS door from not unlatching when a fob was scanned
- Set up SchoolWay app as a trial-run for Hilldale district, where parents, students, and teachers can receive news and important push updates from a free app download

**Goal 3:     **Attract & retain qualified, competent teachers and staff members.****

- Repaired email for principals experiencing synchronization errors in their Outlook accounts
- Gave the new HS counselor access to work on AP-related schedules
- Ordered and began managing iPad for HS counselor
- Sent two teachers to SOCS in OKC for website management training

**Goal 4:     **Provide quality facilities.****

- Fixed the electronic door system at the high school site
- Found a solution for the projector in the High School that keeps overheating
- Filled out E-Rate contracts for the upcoming year, for Internet, telephone, point-to-point, etc.

## **HS SCHOOL Comprehensive Local Education Plan (CLEP) 2014-15**

### **MARCH 2015**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Students requiring remediation enrolled in E2020 online classes.
- Seniors requiring English credit recovery enrolled in E2020 class.
- Teachers conducting PLC meetings to look at student data

**Goal 2: Provide safe learning environment for all students and members of the school community.**

- 2 School Resource Officers on campus.
- Conducted Tornado Drill

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Provided Professional Development on campus (PLC Training/Team Meetings)
- Sent out paperwork for teachers interested in attending ASCD conference
- Sent out paperwork for assistant principal/dean of students to attend CCOSA conference

**Goal 4: Provide quality facilities.**

## **MIDDLE SCHOOL Comprehensive Local Education Plan (CLEP) 2014-15**

### **MARCH 2015**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- March 6<sup>th</sup> -5<sup>th</sup> grade enrollment
- March 6<sup>th</sup> MS Band competition in Catoosa
- March 10<sup>th</sup> PTC 4-7 and freshman pre-enrollment
- March 12<sup>th</sup> 7<sup>th</sup> grade girls Spring tea. Took all 7<sup>th</sup> grade girls to the Muskogee Civic Center to listen to a guest speak on abstinence and proper ways to conduct yourself as a young lady
- March 26<sup>th</sup> -27<sup>th</sup> State Science Fair
  - Latham Weaver placed 2<sup>nd</sup> in his category of Environmental Science
  - Jonah Fabian placed 2<sup>nd</sup> in his category of Earth Science
- March 26<sup>th</sup> MS went to the All School
- March 30<sup>th</sup> PTC 4-7

**Goal 2: Provide safe learning environment for all students and members of the school community.**

- Continue monthly newsletter posted on website
- March 25<sup>th</sup> we held an impromptu tornado drill

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- PLC Meeting with all groups bi-weekly
- Continues monthly recognition of certified staff and support staff who have exhibited the Character First Trait of the month. Winner receives a lunch to Chili's
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**Goal 4: Provide quality facilities.**

- Continuing gaining great results from new Cafeteria, classrooms, bathrooms and band room due to completion of construction

**ELEMENTARY Comprehensive Local Education Plan (CLEP)  
2014-15**

**MARCH 2015**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Held Parent/Teacher Conferences with 88% attendance from parents.
- Teachers are working on the Student Supply Lists for the 2015-2016 school year.
- Parents filled out Pre-Enrollment forms to project numbers for the 2015-2016 school year.
- 2 students, Gracie Bean 4<sup>th</sup> grade and Zach Speir 5<sup>th</sup> grade, participated in the County Spelling Bee at the Muskogee Civic Center.

**Goal 2: Provide safe learning environment for all students and members of the school community.**

- Executed a Tornado Drill; it took us 6 minutes 44 seconds to secure everyone in our cafeteria/storm shelter.
- Held a Vision Screening for students Pre-K through 5<sup>th</sup> grade.

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- A group of teachers attended the "OKRALLY" in Oklahoma City; they meet with State Senators and Legislators.
- Provided teachers with funds from our site budget to spend on curriculum for their classroom.
- Held interviews for the Upper Elementary Secretary Position.

**Goal 4: Provide quality facilities.**

- Meet with custodians to go over their duties to ensure that our facilities are being taken care of.
- Discussed with staff the proper shut-down operations for saving energy during Spring Break.