

Hilldale Public Schools

ADMINISTRATION Comprehensive Local Education Plan (CLEP) 2014-15

SEPTEMBER 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Requested a technology audit from an outside vendor

Goal 2: Provide safe learning environment for all students and members of the school community.

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Goal 3: Attract & retain qualified, competent teachers and staff members.

- All administrators completed training for teacher and administration evaluations
- Worked with PD360 reps to improve services for staff
- Attended Muskogee Area celebration for Teachers of the Year, with Terri Godman, 2014 Hilldale Teacher of the Year

Goal 4: Provide quality facilities.

- Toured new facilities with board members

ATHLETICS/MAINTENANCE/TRANSPORTATION Comprehensive Local Education Plan (CLEP) 2014-15

SEPTEMBER 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Submitted the Homeless Census Report
- Completed Title III report for English Language Learners (ELL)

Goal 2: Provide safe learning environment for all students and members of the school community.

Added bus route 10 elementary to ease overcrowding on route 7
Random Drug testing of 15 students at HS/MS
Added van route for blind school students to shorten time of route 1

Goal 3: Attract & retain qualified, competent teachers and staff members.

- CPR training for support staff
- Meet with staff on federal programs and test scores
- John Michael Music came and trained two staff on sound board and worked on sound at Event Center

Goal 4: Provide quality facilities.

Repaired leak at baseball field

Repaired pencil sharpener at lower elem – 2, upper elem -2

Stadium cleanup scheduled and completed for home football games

Repaired insulated ceiling at Middle School

Repaired windows at elementary that were painted shut

Purchased and delivered seed for baseball field

Repair of floor machine at upper elementary

Mow weed eat and trash at all sites

Toilet repair – HS – 2, MS – 3, UE – 4, LE -3

AC repair – HS- 3, MS – 2, UE – 3, LE – 3

Elementary cafeteria door repaired so that it shuts properly

Purchased and delivered risers for programs all programs at the event center

Water fountain replaced at the upper elementary

Locker repairs HS-2, MS-6

Projector mounted and reconfigured - upper elementary

**TECHNOLOGY Comprehensive Local Education Plan (CLEP)
2014-15**

SEPTEMBER 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Replaced all cabling to band room switch closet.
- Repaired Middle school computer lab printer.
- Repaired Middle School computer lab computers.
- Refreshed/replaced High School senior computer lab computers.
- Repaired java issues with Study Island.
- Coordinated soundboard training for two different teachers to run sound at all district events.
- Switched ISPs from SuddenLink to OneNet to save funding.
- Upgraded our Internet bandwidth connection from a 100Mb connection to a 250Mb connection.

Goal 2: Provide safe learning environment for all students and members of the school community.

- Fixed all cameras everywhere, and had them re-aimed, cleaned, and facing the right direction.
- Updated phone call system phone numbers with most current phone numbers for staff and students.
- Repaired the phone in the Middle School teacher's lounge.
- Wiped the Middle School computer lab computers and updated them to an updated operating system.

- Ordered more lanyards and ID cards for all teachers/students/administrators.
- Installed one door with electronic access control at the new band room – will be adding all the others very very soon.
- Repaired Exchange server after power outage.
- Repaired phones for the elementary counselor.
- Repaired the fire alarm and strobe lights in the Elementary gym.
- Repaired all cameras at the Elementary site.

Goal 3: **Attract & retain qualified, competent teachers and staff members.**

- Hosted professional development for all teachers in the district, including Google Apps for Education, My Big Campus, and iPads.
- Ordered and implemented 2 iPads for High School Video Editing class
- Attended OTA-Encyclomedia conference in Oklahoma City
- Set all new teachers up with printing capabilities.
- Set all new teachers up with PD360 accounts.
- Set up all Middle School and High School teachers and students with My Big Campus accounts.
- Set up all Middle School and High School teachers and students with Google Apps for Education accounts.
- Repaired all principal laptops that couldn't use their trackpad efficiently.
- Began installing paid apps to Elementary iPads.

Goal 4: **Provide quality facilities.**

- Added additional wireless access points to several locations in the district.
- Added new network drops to the SPED rooms in the Middle School.
- Installed and implemented all cameras at the hitting facility, baseball fields, and softball fields.
- Set up and deployed 5 Chromebook carts for the Middle School/High School campuses, totaling 150 devices.
- Fixed two broken TVs under warranty.
- Repaired issues with the band room switch.
- Repaired third virtual host in virtual environment.
- Ordered more wall track to conceal open wires on walls.
- Ordered and installed a beefier video card to better accommodate the 80" TV in the new band room.

HS SCHOOL Comprehensive Local Education Plan (CLEP) 2014-15

September 2014

Goal 1: **Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Students requiring remediation enrolled in E2020 online classes.

Goal 2: Provide safe learning environment for all students and members of the school community.

- 2 School Resource Officers on campus.
- Conducted Tornado and Intruder/Lockdown Drills

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Provided Professional Development on campus.

Goal 4: Provide quality facilities.

- Continued construction of cafeteria and classrooms.
- Leadership class maintains the new landscaping

MIDDLE SCHOOL Comprehensive Local Education Plan (CLEP) 2014-2015

SEPTEMBER 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Mrs. Fenton attended the Encyclomedia workshop
- Mr. Riddle, Ms. Dover, Mrs. Horn, and Mrs. Murrie attended PLC Training in Tulsa last week.
- Provided EDIT Trainings for all Teachers.
- Explore Test preparation with Counselor and 8th grade students.
- Parent Teacher conferences conducted
- PLC groups have met to work on strategies to incorporate to raise test scores.

Goal 2: Provide safe learning environment for all students and members of the school community.

- Lockdown drill conducted on 9/18/14
- Tornado drill conducted on 9/18/14
- Stand for the Silent assembly with all middle school students and teachers.
- Student Council hosted a Back to School dance on 9/19/14
- Boys Bash coming up that is an abstinence program for 8th grade boys.

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Provided professional development for Google apps and My Big Campus
- Provided PLC training for teachers to help in the implementation of our PLC's at the middle school
- IT Director provided Ipad training individually with several teachers.

Goal 4: Provide quality facilities.

ELEMENTARY Comprehensive Local Education Plan (CLEP) 2014-15

SEPTEMBER 2014

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Lower Elementary Principal attended a 2-day training on the McReal. This is the instrument that is used to evaluate our administrators.
- Administration attended a half-day WAVE training from the SDE; helps us input student information.
- Our Gifted and Talented team approved 26 students for the program.
- Provided 6 Upper Elementary classrooms with *Redcat Systems* (Surround Sound).
- Trained the teachers in our Gradebook program; this program allows them to input lesson plans and grade into the system.
- Teachers meet in grade levels to determine which students would need interventions based on their OCCT scores.

Goal 2: Provide safe learning environment for all students and members of the school community.

- Executed Fire, Tornado, Intruder & Lockdown drills
- Changed where our buses drop-off and pick up; Added a walk-up area for parents that want to walk-up to drop-off or pick-up their children.
- Posted permanent signs to make morning drop-off and afternoon pickup easier for parents.
- Held parent/teacher conferences; 89% of Lower Elementary and 88% of Upper Elementary parents were in attendance.
- Held a Volunteer Night for anyone wanting to volunteer at the elementary. They were given volunteer guidelines and completed a background check.

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Hired 2 certified teachers for first grade.
- Held a meeting with Department Chairs to go over questions and concerns of different changes that have taken place at the elementary.

Goal 4: Provide quality facilities.

- New playground equipment was installed for our pre-school and kindergarten students.
- Hired a new Upper Elementary custodian.