Hilldale HS Library Media Center Pass

Student(s) Name:	
Time Leaving Classroom:	Date:
Reason for coming to the library:	
Check In/Out Materials	Work on Project or Report
Individual Reading Time	Research & Reference Work
Other (Explain)	
Time to Return:	
	Teachers Signature
Time Left Library:	Teachers Signature
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Time to Return:	Teachers Signature
Time Left Library:	 Teachers Signature

Each student coming to the LMC must have a pass. The Teacher must sign the pass. Upon entering the LMC, the student will leave the pass with the librarian. When the student is ready to return to class the pass will be signed and time indicated.