

Regular Meeting of the Hilldale Board of Education
November 12, 2012
6:00 P.M.
M.S./H.S. Media Center
400 East Smith Ferry Road, Muskogee, Oklahoma 74403

Agenda:

1. Call to order/Roll call.
Statement of Compliance with the Open Meeting Law.
2. Flag Salute/Invocation.
3. Comments from the Public (Under this agenda item the Board of Education will hear comments from the public on specific items on this agenda only. Neither the Board nor the Administration will answer any questions under this item. A complete list of rules and how to sign up to comment under this agenda item are available in the Superintendent's office).
4. Consent Agenda: The Board will vote to accept, reject, or modify these items in one motion, if a member wishes, the item may be considered on an individual basis:
 - A. Minutes of the Regular Board Meeting, October 9, 2012.
 - B. Minutes of the Special Board Meeting, October 29, 2012.
 - C. Approval of monthly encumbrances for 2012-2013: General Fund encumbrance #: 362-435; 70291-70334; Child Nutrition Fund encumbrance #'s: 26-29; 70040-70042; Building Fund encumbrance #'s: 11-19, and Activity Fund.
 - D. Treasurer's report.
5. Superintendent's Reports & Services
 - A. Financial update. Discussion only. No action required by the Board of Education.
 - B. Administrators' reports. Discussion of calendar of events, Parent-Teacher Conferences, tutoring, early release for Professional Development on Dec. 18-19, student activities/athletics, and curriculum.
 - C. Hilldale Association of Classroom Teachers report. Discussion only. No action required by the Board of Education.
 - D. Review of CLEP. Discussion only. No action required by the Board of Education.
 - E. Discussion of the Emergency Management Agreement with the City of Muskogee. Discussion only. No action required by the Board of Education.
 - F. Discussion, consideration, and vote to approve or not approve the district RSA Report.
 - G. Discussion, consideration, and vote to approve or not approve the district Drop-out Report.
 - H. Discussion with the district architect and administration in the long-range planning of facilities for the district. Discussion only. No action required by the Board of Education.

6. Executive Session
 - A. The Board will discuss and vote to convene or not convene in Executive Session to discuss the following (The Board can discuss all of these items in one executive session or separate executive sessions): the purchase or appraisal of certain real property (25 O.S. Sec. 307 (B)(3)), superintendent's evaluation (25 O.S. Sec. 307 (B)(1) and (B)(7)) and employment of staff for the 2012-13 school year (25 O.S. Sec. 307 (B)(1)(7))
 - B. Acknowledgement of the return to open session.
 - C. Board Statement of minutes from executive session.
7. Superintendent's Services (Part Two)
 - A. Discussion, consideration, and vote to approve or not approve Employment, Resignation, Retirement of Certified Personnel, per attachment.
 - B. Discussion, consideration, and vote to approve or not approve Employment, Resignation, Retirement of Support Personnel, per attachment.
 - C. Discussion, consideration, and vote to approve or not approve Family Medical Leave Act request by Support Personnel, per attachment.
 - D. Discussion, consideration, and vote to approve or not approve the increase of two (2) FTEs in support and one (1) FTE in certified staff positions.
8. New Business
 - A. Discussion, consideration, and vote to approve or not approve any matter that could not have been reasonably foreseen at the time this agenda was posted.
9. The Board will vote to adjourn.

Posting Information:

Date: November 8, 2012

Time: 4:00 p.m.

Place: Entrance to the Hilldale Administration Building
500 East Smith Ferry Road, Muskogee, Oklahoma 74403

By: Dr. Kaylin Coody, Superintendent

PERSONNEL ATTACHMENT

Board Agenda of 11/12/12

CERTIFIED PERSONNEL EMPLOYMENT

NONE

SUPPORT PERSONNEL EMPLOYMENT

NONE

CERTIFIED PERSONNEL RESIGNATION

NONE

SUPPORT PERSONNEL RESIGNATION

Joe Lightle

Driver

Effective 11/6/12

District Transportation

CERTIFIED PERSONNEL REQUEST FOR FMLA-Family Medical Leave

NONE

SUPPORT PERSONNEL REQUEST FOR LEAVE OF ABSENCE

Georgia Evans

Custodian

Effective 10/31/12-1/22/13