

Regular Meeting of the Hilldale Board of Education  
May 21, 2013  
6:00 P.M.  
M.S./H.S. Media Center  
400 East Smith Ferry Road, Muskogee, Oklahoma 74403

Agenda:

1. Call to order/Roll call.  
Statement of Compliance with the Open Meeting Law.
2. Flag Salute/Invocation.
3. Board Recognition – State Champion Girls Golf Team; Retirees – Janet Allen, Betty Blackwell, Jack Harrison, Don Stout, and Faye Garrison.
4. Comments from the Public (Under this agenda item the Board of Education will hear comments from the public on specific items on this agenda only. Neither the Board nor the Administration will answer any questions under this item. A complete list of rules and how to sign up to comment under this agenda item are available in the Superintendent’s office).
5. Consent Agenda: The Board will vote to accept, reject, or modify these items in one Motion. If a member wishes, the item may be considered on an individual basis:
  - A. Minutes of the Regular Board Meeting, April 9, 2013.
  - B. Approval of monthly encumbrances for 2012-2013: General Fund encumbrance #: 674-746; 70147-70427; Child Nutrition Fund encumbrance #: 39-44; 70053-70055; Building Fund encumbrance #: 43-49, and Activity Fund.
  - C. Approval of Activity Fund Transfers.
  - D. Treasurer’s report.
6. Superintendent’s Reports & Services
  - A. Review of district roof repair and replacement project by BWA. Discussion only. No action required by the Board of Education.
  - B. Review of bond progress. Discussion only. No action required by the Board of Education.
  - C. Discussion, consideration and vote to approve or not approve a contract with Impact Engineering for surveying and civil engineering services for the 2013 bond projects.
  - D. Discussion, consideration and vote to approve or not approve a contract with Burgess Engineering and Testing to provide subsurface exploration and geotechnical reporting for the 2013 bond projects.
  - E. Discussion, consideration and vote to approve or not approve a contract for Rick Scott Construction for the construction of projects for the 2013 bond issue.
  - F. Financial update. Discussion only. No action required by the Board of Education.
  - G. Review of the monthly district CLEP Plan. Discussion only. No action required by the Board of Education.

- H. Report of Child Nutrition finances. Discussion only. No action required by the Board of Education.
  - I. Administrators' reports. Discussion of calendar of events, testing, student activities/athletics, and curriculum. Discussion only. No action required by the Board of Education.
  - J. Hilldale Association of Classroom Teachers report. Discussion only. No action required by the Board of Education.
  - K. Discussion, consideration and vote to approve or not approve the District Technology Plan for the 2013-14 school year.
  - L. Discussion, consideration and vote to approve or not to approve a contract with MAS for student software for the 2013-14 fiscal year.
  - M. Discussion, consideration and vote to approve or not to approve a contract with MAS for financial software for the 2013-14 fiscal year.
  - N. Discussion, consideration and vote to approve or not approve a contract with Jack H. Jenkins CPA as district treasurer and business management services for the 2013-14 fiscal year.
  - O. Discussion, consideration and vote to approve or not approve a new policy F41 Extracurricular Drug Testing policy.
  - P. Discussion, consideration and vote to approve or not approve recommendations for Open Transfer requests for the 2013-14 school year.
  - Q. Discussion, consideration and vote to approve or not approve the Application for Temporary Appropriations for the 2013-14 school year.
  - R. Discussion, consideration and vote to approve or not approve participation in the USDA Donated Foods Agreement for the 2013-14 school year.
  - S. Discussion, consideration and vote to approve or not approve the 2012-13 negotiated agreement with HACT.
  - T. Discussion, consideration and vote to approve or not approve the adoption of a resolution approving and affirming a Ground Lease Agreement and a Lease/Purchase Agreement and authorizing the execution of the same; designating lease transaction as a qualified tax-exempt obligation; authorizing employment of School District Counsel, Financial Advisor and Bond Counsel pertaining to financing; and authorizing school district officials to execute any and all necessary documents in connection with the aforementioned transactions.
7. Executive Session
- A. The Board will discuss and vote to convene or not convene in Executive Session to discuss the following (The Board can discuss all of these items in one executive session or separate executive sessions): employment of staff for the 2013-14 school year.

B. Acknowledgement of the return to open session.

C. Board Statement of minutes from executive session.

8. Superintendent's Services (Part Two)

A. Employment, Resignation, Retirement – Certified Personnel

Employment: John Englebrecht – Alternative Education Director/Teacher – effective 7/1/13

Employment: Tiffany Roberts – School Psychologist – effective 8/1/13

Employment: Kaitlen Sanders – Family Consumer Science – effective 8/13/13

Employment: Brenda Murrie – Math – effective 8/13/13

Employment: Diana Weed – Special Education – effective 8/12/13

Employment: Marissa Evans – English – effective 8/13/13

Employment: Current instructional staff, as attached

Retirement: Don Stout – Social Studies – effective 5/17/13

Retirement: Jack Harrison – ISD – effective 5/17/13

Retirement: Faye Garrison – Assistant Superintendent – effective 6/30/13

Resignation: Whitney Gamble – Special Education – effective 5/17/13

Resignation: Katie Needham – Math – effective 5/17/13

Resignation: Eve Newton – Spanish – effective 5/17/13

9. New Business

A. Discussion, consideration, and vote to approve or not approve any matter that could not have been reasonably foreseen at the time this agenda was posted.

10. The Board will vote to adjourn.

Posting Information:

Date: May 20, 2013

Time: 4:00 p.m.

Place: Entrance to the Hilldale Administration Building  
500 East Smith Ferry Road, Muskogee, Oklahoma 74403

By: Dr. Kaylin Coody, Superintendent