

Regular Meeting of the Hilldale Board of Education  
July 23, 2013  
6:00 P.M.  
M.S./H.S. Media Center  
400 East Smith Ferry Road, Muskogee, Oklahoma 74403

Agenda:

1. Call to order/Roll call.  
Statement of Compliance with the Open Meeting Law.
2. Flag Salute/Invocation.
3. Board Recognition
4. Comments from the Public (Under this agenda item the Board of Education will hear comments from the public on specific items on this agenda only. Neither the Board nor the Administration will answer any questions under this item. A complete list of rules and how to sign up to comment under this agenda item are available in the Superintendent's office).
5. Consent Agenda: The Board will vote to accept, reject, or modify these items in one Motion. If a member wishes, the item may be considered on an individual basis:
  - A. Minutes of the Regular Board Meeting, June 11, 2013.
  - B. Minutes of the Special Board Meeting, June 20, 2013.
  - C. Minutes of the Special Board Meeting, June 25, 2013
  - D. Minutes of the Special Board Meeting, July 15, 2013
  - E. Approval of monthly encumbrances for 2012-2013: General Fund encumbrance #: 856-862.
  - F. Approval of monthly encumbrances for 2013-2014: General Fund encumbrance #: 50000-50033; Child Nutrition Fund encumbrance #: 50000-50005; and Activity Fund.
  - G. Treasurer's report.
6. Superintendent's Reports & Services
  - A. Financial update. Discussion only. No action required by the Board of Education.
  - B. Facilities update. Discussion only. No action required by the Board of Education.
  - C. Administrators' reports. Discussion of calendar of events, enrollment, testing, student activities/athletics, and curriculum. Discussion only. No action required by the Board of Education.
  - D. Hilldale Association of Classroom Teachers report. Discussion only. No action required by the Board of Education.
  - E. Discussion, consideration and vote to approve or not approve appointing Sharon Mocha as minutes clerk for the board for 2013-14.
  - F. Discussion, consideration and vote to approve or not approve Debbie Smith as assistant minutes clerk for the board for 2013-14.

- G. Discussion, consideration and vote to approve or not approve appointing Sharon Berryman as encumbrance clerk for 2013-14.
  - H. Discussion, consideration and vote to approve or not approve the district treasurer to invest all funds and deposit the interest earned for the Hilldale School District.
  - I. Discussion, consideration and vote to approve or not approve District Fundraisers for 2013-14.
  - J. Discussion, consideration and vote to approve or not approve a bid for milk products for the 2013-14 school year.
  - K. Discussion, consideration and vote to approve or not approve a bid for bread products for the 2013-14 school year.
  - L. Discussion, consideration and vote to approve or not approve a pizza bid for the 2013-14 school year.
  - M. Discussion, consideration and vote to approve or not approve Dr. Kaylin Coody as the authorized representative of the Hilldale School District and as such empowered to execute agreements on behalf of the district, including with the State Department of Education, the US Department of Education, and other agencies which may be a prerequisite to operation of the district for the 2013-14 school year.
  - N. Discussion, consideration and vote to approve or not approve holidays for the twelve month support staff for 2013-14.
  - O. Discussion, consideration and vote to approve or not approve a contract with the Cooperative Council for Oklahoma School Administrators Legal Assistance Program for the 2013-14 fiscal year, at a cost of \$650.
  - P. Discussion, consideration and vote to approve or not approve a Grant Acceptance Agreement with the Muskogee Foundation for a grant for Middle School PE, in the amount of \$75,000.
  - Q. Discussion, consideration and vote to approve or not approve the student handbooks for 2013-14.
  - R. Discussion, consideration and vote to approve or not approve the district policy book, with revisions and updates.
7. Executive Session
- A. The Board will discuss and vote to convene or not convene in Executive Session to discuss the following (The Board can discuss all of these items in one executive session or separate executive sessions): negotiations employment of staff for the 2013-14 school year.
  - B. Acknowledgement of the return to open session.

- C. Board Statement of minutes from executive session.
- 8. Superintendent's Services (Part Two)
  - A. Employment, Resignation, Retirement – Certified Personnel
    - a. Employment: Amie Sheets – Elementary – effective 8/13/13
  - B. Discussion, consideration and vote to approve or not approve teacher salary increases for 2013-14, subject to ratification by the association.
  - C. Discussion, consideration and vote to approve or not approve support salary increases for 2013-14.
  - D. Discussion, consideration and vote to approve or not approve administrative salary increases for 2013-14.
- 9. New Business
  - A. Discussion, consideration, and vote to approve or not approve any matter that could not have been reasonably foreseen at the time this agenda was posted.
- 10. The Board will vote to adjourn.

Posting Information:

Date: July 18, 2013

Time: 4:30 p.m.

Place: Entrance to the Hilldale Administration Building  
500 East Smith Ferry Road, Muskogee, Oklahoma 74403

By: Dr. Kaylin Coody, Superintendent